# **General Application Requirements (FINAL)**

			FOR OFFICE USE ONLY:		Version #	AP	P#	700589
Ag	•	y Informat	tion the instructions before comple	ating th	is form)			
	(Ca	refully read	the instructions before comple	ung un	3 101111)			
1.	Age	ency Info	rmation					
	a.	Agency	Name	ι	JSFS - Humboldt-Toiyabe	Nationa	l Fo	rest
	b.	_	ational Unit					
	C.	Address		1	200 Franklin Way			
	e.	City		5	Sparks	State	NV	Zip 89431
	f.	Federal I	ld Number	7	7-5352126	DUNS	Nun	nber
	g.	Agency f day)	fiscal year (begining month	and .	lanuary-01			
	h.	Agency <sup>-</sup>	Type (Please check one)					
		City		C	County		•	U.S. Forest Service
		C U.S. Distr	Forest Service - Patrol rict	С	U.S. Bureau of Land Management		С	Other Federal Agency
		C2:	erally Recognized Native erican Tribe	C	Educational Institution		C	Nonprofit Organization - 501(c)(3) status only
		C State	e Agency	C	District			
2.	Pro	ject Infor	mation					
	a.	Project 1	Name	G	eneral Application Require	ements		
	b.	Is implen	nenting agency same as Ag	gency	(Please select Yes or No	)		Yes No
	C.	Impleme	nting Agency Name					
	d.	Amount of	of Funds Requested			Projec	t Co	ost

Project Request(s) Summary

#	Project Type	Project Title	Grant Request		Total Project Cost
1	G09-02-04-G01	Ground Operations	141,000	58,000	199,000

Version # Page: 1 of 18

Page: 2 of 18

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### 3. Contact

Version #

a. Project Administrator

Name Daniel Morris

Title Natural Resource Specialist

Mailing Address 1536 S. Carson St.

City Carson City State CA Zip 89701

Telephone (775) 884-8101 Fax (775) 884-8199

E-mail Address danielmorris@fs.fed.us

b. Authorized Representative

Name Jeanne Higgins
Title Forest Supervisor
Mailing Address 1200 Franklin Way

City Sparks State NV Zip 89431

Telephone (775) 355-5304 Fax (775) 355-5398

E-mail Address jmhiggins@fs.fed.us

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Location Map for Grants and Cooperative Agreements Program - 2009/2010 Applicant: USFS - Humboldt-Toiyabe National Forest Application: General Application Requirements (FINAL)

2/26/2010

# **Location Map**

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A. Location Map

Attachments: <u>HT location Map</u>

Version # Page: 3 of 18

# **Equipment Inventory**

FOR OFFICE USE ONLY: Version # APP # 700589
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## A. Equipment Inventory

Has your agency purchased any Equipment with OHV Trust Funds within the last five (5) (a Yes on No Years? (Please select Yes or No)

#	Item Description	Make	Model		Vehicle Identification Number (VIN) or Serial Number	Project Agreement Number
1	Snowmobile	Polaris	RMK 900	2005	SN1PM8DS25C53870 2	OR-2-HT-13
2	Snowmobile	Polaris	RMK 600	2007	SN1PMFS57C719636	OR-2-HT-13
3	Snowmobile	Polaris	RMK 600	2007	SN1PMFS57C719639	OR-2-HT-13
4	Snowmobile	Polaris	800 Dragon	2009	SN1PG8ES9SC68694 6	G07-02-04- L01
5	Snowmobile Trailer	Intersta te	1LRD612S AF	2009	4RACS12129K027458	G07-02-04- L01

Version # Page: 4 of 18

## **Habitat Management Program (HMP)**

	FOR OFFICE USE ONLY:	Version #	APP # 70058	9			
I	PART 1 - ITEM 1. DETERMINE THE NE	ED FOR FULL FULL	HABITAT MANAGEME	NT PRO	OGRAI	и (ни	P)
	All Applicants submitting Projects in requirements. The HMP must cover Disturbing Activities.	_	_	-			nd
	Applicants able to certify that none of legal OHV Recreation contain any ris submit only HMP Part 1. Applicants Application in areas open to legal Of and/or sensitive habitats shall subm	sk factors to special who cannot certify t HV Recreation do no	status species and/or s hat the proposed activi t contain any risk facto	ensitiv ties lis	e habi ted in	itats s the	hall
1.	Do any of your proposed projects involves or No)	ve Ground Disturbing	Activities? (Please selec	t 🌀	Yes	C	No
2.	Can the Applicant certify that none of the Activities in areas open to legal OHV R species and/or sensitive habitats? (If you (Please select Yes or No)	decreation contain any	risk factors to special-sta	etus	Yes	С	No
ı	PART 2 - RISK ANALYSIS, MANAGEM	IENT PROGRAM ANI	REPORTING				
PART	2 - Section I. Summary of HMP Chan	nges					
	Has the Applicant previously submitted proposed Project Area? (Please select		currently in use in the	C	Yes	C	No
	Table 1 - Summary of HMP Changes						
	Changes from Previous Year		Section Wh	ere Ch	ange (	Occurs	3
PART	2 - Section II - Special Status Species	s	I				

## PA

Table 2 - Table of All Special-Status Species and Any Other Species of Local Concern That Were Considered for Inclusion in the HMP

Species	Listing Status	Habitat	Addressed by HMP? If not explain why?

PART 2 - Section III - Map(s) of Project Area

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat

PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 3

Table 3 - Data (Including Baseline Data) and Management Program for Species and/or Sensitive Habitats

Page: 5 of 18 Version #

Habitat Management Program (HMP) for Grants and Cooperative Agreements Program - 2009/2010 Applicant: USFS - Humboldt-Toiyabe National Forest Application: General Application Requirements (FINAL)

 Known Information	Risks / Uncertainties	Manageme nt Objective( s)	nt	Success Criteria
		S)		

### PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 4

### **Table 4: Summary of HMP Monitoring Program**

Species/Habitat	1	l	Identify Any Applicable Validation Monitoring (Focused
		Triggers	Studies)

## PART 2 - Section IV. - Management/Monitoring Program by Species and Sensitive Habitat - Table 5

Table 5. Management Review and Response; Adaptive Management

Methodology		Analyzed	Response to	Who Will Plan Management Response
	Innorm wanagement		luentineu mygers	Response

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results

PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 6

**Table 6: Previous Year's Monitoring Results** 

Monitoring Accomplishments	Were Objectives and Success Criteria Achieved?

# PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 7

## **Table 7: Management Actions Based on Monitoring Results**

Management Actions	•	Date Completed or Planned - mm/dd/yyyy	Changes Needed to HMP

# PART 2 - Section V. - Previous Year's Monitoring Results and Management Actions Based on Monitoring Results - Table 8

Table 8 Management Actions Taken in Response to HMP-related Public Concerns

Concern Raised by Public	Actions Taken to Address the Concern
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Version # Page: 6 of 18

Habitat Management Program (HMP) for Grants and Cooperative Agreements Program - 2009/2010 Applicant: USFS - Humboldt-Toiyabe National Forest Application: General Application Requirements (FINAL)

Version # Page: 7 of 18

## **Soil Conservation**

FOR OFFICE USE ONLY:	Version #	APP # 700589	
	Version #		

## A. Soil Conservation

a. Do any of your proposed projects involve Ground Disturbing Activities? (Please select Yes No Yes or No)

## B. Soil Conservation Plan

Attachments:

Soil Conservation Plan for Humboldt – Toiyabe National Forest OHV

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Version # Page: 8 of 18

Application: General Application Requirements (FINAL)

Pub	lic	Re	viev	v Pi	roc	ess
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Α.	Public Notification Efforts			
	Check all that apply: (Please select app	licable values)		
	✓ Notice to interested Parties/Groups	s (Enter date in mm/do	l/yyyy format) [03/02/2010 press release]	
	Published on Applicant's Website ( with links to grant Website]	(Enter date in mm/dd/y	yyy format) [03/03/2010 - 04/06/2010 press release	

## Published in Newspaper

News Release Issued

Public Meeting(s) Hearing(s) Held

#### В. **Public Comments**

Comments are supportive and requesting that grant monies be spent on the ground and not for admin. Strong support for funding for Bridgeport Winter recreation area. comments suggest signing, maps kiosks and signing of areas bordering PCT and Wilderness. Grant application is consistent with these comments providing signs, kiosks and maps for the BWRA as well as the bulk of funding being proposed for OHV / OSV techs to patrol and maintain boundaries.

#### C. **Application Development as a result of Public Comments**

- a. Were changes mades to the Application as a result of public comments? (Please select 🕟 Yes C No Yes or No)
- b. Describe how public comments affected the Application

More emphasis on Bridgeport Winter Recreation Area and clarified budget items.

Page: 9 of 18 Version #

## Certifications

FOR OFFICE USE ONLY:	Version #	APP # 700589

### 1. Applicant Certifications

#### A. General Conditions

- A. The Applicant hereby certifies, under the penalty of perjury, compliance with the following terms and conditions:
- If the Project involves a Ground Disturbing Activity, the Applicant agrees to monitor the condition of soils and wildlife
  in the Project Area each year in order to determine whether the soil conservation standard adopted pursuant to
  Public Resource Code (PRC), Section 5090.35 and the HMP prepared pursuant to Section 5090.53(a) are being
  met
- 2. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the soil conservation standard adopted pursuant to PRC Section 5090.35 is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion, to repair and prevent accelerated erosion, until the same soil conservation standard adopted pursuant to PRC Section 5090.35 is met.
- 3. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the HMP prepared pursuant to PRC Section 5090.53(a) is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion until the same HMP prepared pursuant to PRC Section 5090.53(a) is met.
- 4. The Applicant agrees to enforce the registration of off-highway motor vehicles and the other provisions of Division 16.5 (commencing with Section 38000) of the Vehicle Code and to enforce the other applicable laws regarding the operation of off-highway motor vehicles.
- 5. The Applicant agrees to cooperate with appropriate law enforcement entities to provide proper law enforcement at and around the Facility.
- 6. The Applicant's Project is in accordance with local or federal plans and the strategic plan for OHV Recreation prepared by the OHMVR Division.

### **B. Programmatic Conditions**

- B. The Applicant must describe the following programmatic conditions:
- 1. Identify the potential for the facility to reduce illegal and unauthorized OHV Recreation activities in the surrounding areas:
  - Forest Service Recreation technicians would provide information about open riding terrain for oversnow vehicles and OHV, wilderness areas and winter safety components for backcountry travel. Also signed boundaries and trails will provide better information to the public so that closed areas are recognized. These contacts and presence contact would reduce illegal oversnow use and Illegal Off trail use with the increased site presence and education.
- 2. Describe how the Applicant is meeting the operations and maintenance needs of any existing OHV Recreation Facility under its jurisdiction:

Trails and Motorized routes are maintained on a 5 year schedule and as needed. Ground ops technicians maintain directional, informational and regulatory signing. Hope Valley Sno-park is operated and maintained under a special use permit by the State of California Parks and Recreation division. Trails are maintained on as needed as indicated in condition surveys which are performed region wide on a rotating basis so that all trails are surveyed every 5 years.

#### C. Fee Collection

Version # Page: 10 of 18

Describe how fees collected pursuant to Section 38230 of the Vehicle Code (in-lieu funds) are utilized and whether the fees complement the Applicant's proposed Project:

## D. Compliance with PRC 5090.50(b)(1)(C)

Projects within the O&M category that affect lands identified as inventoried roadless 
A Yes 
No areas by the U.S. Forest Service, are compliant with PRC 5090.50(b)(1)(C). (Please select Yes or No)

## 2. Governing Body Resolution

Version # Page: 11 of 18

Certification - Non Profits / Education for Grants and Cooperative Agreements Program - 2009/2010
Applicant: USFS - Humboldt-Toiyabe National Forest
Application: General Application Requirements (FINAL)

Certification -	Non	Drofite /	/ Education
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1. Written Agreement with Land Manager

2. Verification of Nonprofit 501(c)(3) Status

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Version # Page: 12 of 18

# Application: General Application Requirements (FINAL)

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FOR OFFICE USE O	NLY: Version #	APP # 700589	

## **OHV Visitor Opportunity Summary**

### 1 OHV Visitor Opportunity Summary

a. Does the land manager agency provide legal OHV riding opportunity? (Please select C No Yes Yes or No)

Starting (Month/Year) 10/2005

Ending (Month/Year) 10/2006

- Off-Highway Vehicle Opportunity Ratio (OHV Ratio) opportunity
- i. Months of OHV Opportunity (OHV Months) 12
- Total Miles Of Routes Available For OHV Recreation 840
- Total Acres Of Open Riding Available For OHV Recreation 215000
- OHV Visitation (visitor days) 214386
- Ratio of OHV Visitation/OHV Opportunity 0.99

#### 1 OHV Visitor Opportunity Summary (2)

- c. Reference Document that support the responses to a. and b. on previous page
  - 1. National Visitor Use Monitoring Results

For HUMBOLDT TOIYABE NATIONAL FOREST

July 2007

Data collected FY 2006

USDA Forest Service Region 4

- 2. Motor Vehicle Use Map, Humboldt Toiyabe National Forest, Carson Ranger District
- 3.Bridgeport Ranger District Travel Management Project, Humboldt Toiyabe National Forest
- d. Visitor Opportunity Ratio (V/O Ratio) = OHV Ratio x OHV Months / 12 0.99

Visitor Opportunity Ratio (V/O Ratio) Score

#### 2. **Quality of OHV Opportunity**

Land Manager's OHV program 10

Check all that apply (Please select applicable values)

- Map with OHV Recreation opportunities clearly shown is available for distribution at no cost (2 points)
- Map with OHV Recreation opportunities clearly shown is available on the Land Manager's website (2 points)
- ☐ Map indicates relative difficulty of each OHV trail (2 points)
- Map indicates appropriate OHV use type (ATV, dirt bike, 4x4, OSV, etc.) (2 points)
- At least fifty percent of the staging areas include support facilities (restrooms, picnic tables, trash cans, shade structures) (2 points)
- ▼ Majority of trail intersections are signed with information such as: trail names, directional signs, relative difficulty, mileage to next feature (2 points)

#### Variety of OHV Opportunity 3.

Version # Page: 13 of 18

4.

5.

6.

a.	Skill levels (e.g., beginner, intermediate, advanced) indicated by publicly available maps or signage marking trails with relative difficulty 3					
	(Check the one most appropriate) (Please select one from	n list)				
	© 3 or more skill levels (5 points)	© 2 skill levels (3 points)				
	C 1 skill level (1 point)	C Land Manager has no legal OHV riding opportunity (No points)				
b.	Type of OHV Opportunity (ATV, dirt bike, 4x4, OSV, RUV	, Sand Rail/Dune Buggy) 6				
	(Check the one most appropriate) (Please select one from	n list)				
	Opportunities for 3 or more vehicle types (6 points)	Opportunities for 2 vehicle types (3 points)				
	Opportunity for only 1 vehicle type (1 point)	C Land Manager has no legal OHV riding opportunity (No points)				
	Agency Contribution					
	Is the cost of OHV Program for Land Manager's most receinclude Indirect Costs) greater than \$0?. If NO, then No paselect Yes or No)					
	If YES, enter cost of OHV Program for Land Manager's most recent complete fiscal year (not to include Indirect Costs): 196198					
	% Funded by OHV Trust Fund (do not include in-lieu funds): 0					
	(Check the one most appropriate) (Please select one from list)					
	No OHV Trust Funds were used (6 points)					
	C 10% or less of the program cost was from OHV Trust Fund (4 points)					
	C 11% to 25% of the program cost was from OHV Trust Fund (3 points)					
	© 26% to 50% of the program cost was from OHV Trust Fund (1 point)					
	More than 50% of the program cost was from OHV Trust Fund (No points)					
	Reference Document					
	G08-02-04-G01 Ground Operations Grant 2008 Humboldt - Toiyabe LE Grant					
	Project Performance					
	For Applicant's OHV grant Projects which reached the end of the Project performance period within the last two years, the percentage of all deliverables accomplished 5					
	(Check the one most appropriate) (Please select one from list)					
	© 100% of Deliverable accomplished (5 points)					
	75% to 99% of Deliverables accomplished (3 points)					
	C Less than 75% of Deliverables accomplished (No points)					
	First time Applicants and past Applicants with no active Grant projects within the last two years (2 points)					
	Previous Year Performance					
	In the previous year the Applicant has been responsive ar assigned OHMVR Grant Administrator by phone, email or	·				
	FOR DIVISION USE ONLY (Check the one most appropri	ate) (Please select one from list)				
	In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit (3 points)					

Page: 14 of 18 Version #

First time Applicants and past Applicants with no active Grant projects within the last two years (2 points)

2/26/2010

Yes (10 points, explain and then skip to item 8)

In the previous year the Applicant has not been responsive (No points)

#### 7. Prevention of OHV trespass

### 7. Prevention of OHV trespass - Fence (Page 1)

a. Is site a completely fenced facility such that OHV trespass into neighboring properties and/or closed areas is prevented?
 (Check the one most appropriate) (Please select one from list)

Explain 'Yes' response:

### 7. Prevention of OHV trespass - Patrol (Page 2)

No (answer items b and c)

b. The majority of OHV Opportunity areas are patrolled (Check the one most appropriate) 5

(Check the one most appropriate) (Please select one from list)

- At least 5 days per week (5 points)
- At least once per week (3 points)
- At least once per month (1 point)
- C Less than once per month (No points)

Explain patrol efforts (e.g., frequency of patrol, patrol personnel, percent of lands covered by patrols)

OHV / OSV Rangers on both districts typically work 5 days a week and are able to patrol the major areas on weekends. In the winter we will have patrols at both the hope valley area and bridgeport winter recreation area at least 5 days a week covering weekends. The areas are patrolled by forest preotection officers as well as preiodically by law Enforcement officers.

### 7. Prevention of OHV trespass - Measures (Page 3)

c. Measures to prevent OHV trespass into neighboring properties and/or closed areas 5

(Check all that apply) (Please select applicable values)

- Barriers and/or signing are used to prevent OHV trespass into neighboring properties and/or closed areas (3 points)
- Education programs, maps and/or brochures provided to the public address OHV trespass, including respect for private property (2 points)

Explain measures utilized to prevent OHV trespass into neighboring properties and/or closed areas

Boundaries are signed or often fenced, maps provide boundary lines and riding opportunities as well as educational information posted on website. A number of information boards provide maps and educational information to the public including open and closed routes, the Carson ranger District Motor Vehicle Use Map (MVUM) is available free of charge at offices and on the website. It clearly defines routes open to motorized travel. The Bridgeport District is currently working on its MVUM which will be similarly available. Signs are posted on open and closed routes, these signs need replaced and maintained annually. Barriers are used to protect impotant resources or in areas where sign closures are not working.

#### 8. OHV Education

## 8 OHV Education - Page 1

a. Education materials available onsite 10

(Check all that apply) (Please select applicable values)

Version # Page: 15 of 18

2/26/2010

Free literature is provided to visitors describing safe and responsible OHV recreational practices (5 points) F Bulletin boards, signs or kiosks, at the majority of staging areas, trailheads, or other areas where the public gathers provide information concerning safe and responsible OHV Recreation (5 points) b. Applicant or Land Manager provides formal programs, educational talks, school field trips, etc. to the public to educate them on safe and responsible OHV recreational practices: 1 (Check the one most appropriate) (Please select one from list) 50 or more per year (3 points) 20 to 49 times per year (2 points) 5 to 19 times per year (1 point) C Less than 5 times per year (No points) 8. OHV Education - Page 2 c. When Facility is open, staff are available at trailheads, visitor centers and/or entrance stations to provide information on safe and responsible OHV use 5 (Check the one most appropriate) (Please select one from list) @ Daily (5 points) On all weekends (4 points) On the majority of weekends (2 points) On major holidays (1 points) None of the above (No points) d. ATV Safety Institute and/or Motorcycle Safety Foundation approved training courses are provided to the public: 0 (Check the one most appropriate) (Please select one from list) At least 30 times per year (5 points) 18-29 times per year (3 points) 4-17 times per year (1 points) Less than 4 times per year (No points) Describe Land Manager's onsite education efforts relative to items a. - d.: We do a number of educational / outreach programs on each district througout the year including winter safety days, booths at 4th of July and other events, booths at Reno Rv and Boat Show and other major events, education and safety briefings at volunter event projects. We have Kiosks at most major trailheads and throughout the forest. We try to keep these updated with educational and regulatory information. Through this Grant we will update all info boards with OHV education information. pertinant maps and general information. Our website provides maps and information on OHV areas and closure areas as well as national education and regulations. We do volunteer projects with OHV groups and attend events when possible such as the RENO RV / Boat show with education booths. this is usually one or two times a year. We also make personal contacts with the public out in the field. this grant will increase our capability to do this. Website a. OHV outreach efforts are accomplished through the Land Manager's website 0 (Check the one most appropriate) (Please select one from list) No (skip to question 10) Yes (provide URL address and answer item b) Provide URL address www.fs.fed.us b. The Land Manager's website contains the following items 5 (Check all that apply) - Scoring: 1 point each up to a maximum of 5 points. (Please select applicable values) Map to location Hours of operation ✓ Safety information ✓ Visitor facilities ✓ News releases ▼ Fee schedule ✓ Information on responsible riding
✓ Map of Facilities ▼ Seasonal restrictions Link to Division Website Law enforcement contact information

Version # Page: 16 of 18

10.	. (	OHV Outreach				
		Check all forms of OHV outreach the Applicant utilizes: 3				
		Scoring: 1 point each up to a maximum of 3 points.	(Please select applicable values)			
			CDs and/or DVDs			
			OHV dealers			
			∇ News releases			
		Other (specify) [Direct Contacts]	☐ Television			
		✓ Parades	Radio			
		▼ Programs at schools				
11.	. 1	Natural and Cultural Resources				
11.	. Na	tural and Cultural Resources - Page 1				
	a.	Is the Land Manager's OHV area a completely fend 0	eed track facility with little or no native vegetation?			
		(Check the one most appropriate) (Please select or	ne from list)			
		No (answer item b)	Yes (5 points, explain and then skip to item 12)			
		Explain 'Yes' response				
11.	. Na	tural and Cultural Resources - Page 2				
	b.	Resource Management Information System 5				
		Does the Land Manager maintain a management information system managed by qualified environmental staff that identifies and monitors the impacts of the OHV activity and contains at least the following:				
		Ongoing survey/inventory of species				
		Ongoing survey/inventory of archeological sites				
		Biological monitoring that measures changes in	populations			
		Components that evaluate the effects of OHV re	ecreation and related activity on the species;			
		Recommendations for improvement in species r	management			
	<ul> <li>Strategies to respond to changing conditions that affect the survival or reproduction of species? (one from list)</li> </ul>					
		No (No points)	Yes (5 points)			
		Reference Document				
		Toiyabe National Forest Management Plan and Am	nendments			
12.	. :	Soil Management				
12.	. So	il Management - Page 1				
	a.	Land Manager has developed a systematic method Opportunities? 5	lology for evaluating soil conditions of its OHV			
		(Check the one most appropriate) (Please select or	ne from list)			
		No (No points)	Yes (5 points)			

Page: 17 of 18 Version #

Application: General Application Requirements (FINAL)

Explain 'Yes' response Condition surveys are conducted on trails every 5 year on a rotating basis

b. Land Manager has developed methods to address soil issues? 5

(Check the one most appropriate) (Please select one from list)

No (No points)

Explain 'Yes' response Motor vehicles are required to remain on designated routes. Maintenance is conducted on motorized routes on a rotating priority basis with priority given to areas with erosion or safety issues, which includes erosion control structures, grading, and surfacing to Forest Service Specifications.

12. Soil Management - Page 2

C. Land Manager performs soil monitoring 2

(Check the one most appropriate) (Please select one from list)

Monthly (3 points)

## 13. Sound Level Testing

Annually (No points)

The Applicant or Land Manager conducts, or causes to be conducted, sound level testing 0

(Check only one if applicable) (Please select one from list)

- On most (50% or more) holidays and weekends (4 points)
- At least 25% but less than 50% of holidays and weekends (2 points)
- Less than 25% of holidays and weekends (No points)

Describe the sound testing program

The Forest do not have an active sound level testing program.

Version # Page: 18 of 18